

## **DRAFT TENDER NOTICE FOR MEGA EVENT**

### **JANASANKHYA STHIRATA KOSH (JSK) (Autonomous body under Ministry of H&FW)**

Bids are invited from companies / agencies to organise a mega event on 11<sup>th</sup> July 2011 on World population Day. The objective is to elicit large scale participation of youth and school children by way of a variety of innovative and interesting activities and competitions besides cultural events, refreshments and celebrity interaction. This is simply illustrative and tenderers are free to present innovative concepts. Specifications are as follows:

#### **Minimum Eligibility:**

- The companies who have prior experience of organizing at least four mega events at the national level will be considered.
- The company should have an annual turnover of Rs 30 crore in the last three years.
- The company should have an experience of minimum 10 years in event management including both public and private sector.
- The company has to submit an ITR report and audited accounts of the last three years.
- EMD of Rs 50,000/ in form of demand Draft in favour of Jansankhya Sthirata Kosh should be submitted along with the bid. The EMD of the unqualified companies would be returned in due course.

#### **Two bid system:**

- Two bid system would be followed.
- The company has to provide a detailed profile incorporating the particulars of mega events previously organized as per the minimum eligibility criteria.
- The company has to provide a detailed concept note and make a presentation which would be major criteria for selection.
- The concept note and presentations would be assessed by a designated committee after which the suitable tenderers would be shortlisted.
- The financial bid of the shortlisted bidders will be opened and considered. The company has to provide a detailed cost break up in the financial bid.

All the clearances from government offices for the event would be taken by the company only. The company would assume the responsibility of the complete planning and execution of the arrangements of the mega event. ED, JSK, is competent to reject any or all of the bids received without assigning any reason.

**Deadline: The bids should be sent to the Executive Director, Jansankhya Sthirata Kosh 285 August Kranti Bhawan, Annie Besant Gate, Bhikaji Cama Place, New Delhi-1100666 so as to reach the office by 4 PM within 10 days from the date of publication of the bid inviting notice.**